



## 2024 Application

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Please check all that apply:

- I can accept credit/debit card
- I only accept cash
- I am authorized to collect SNAP/ EBT transactions
- I am authorized to accept FMNP checks

Please check one:

- Tent vendor
- Food truck

Size of Food truck: \_\_\_\_\_

Fee for the entire season is \$175.00.

Please make checks payable to GCCC Farmer's Market.

Food truck pricing on page 2.

**CHECKS AND PROOF OF INSURANCE MUST BE SUBMITTED ALONG WITH THE APPLICATION OR APPLICATION WILL NOT BE CONSIDERED. POST DATED CHECKS WILL NOT BE ACCEPTED.**

Please list the products you intend to sell at the Canonsburg Farmer's Market:

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How many spaces are requested? \_\_\_\_\_ (additional space is \$50.00) \_\_\_\_\_

Please sign and return this form and guideline form **along with check and proof of Insurance payable to GCCC Farmer's Market no later than April 15th** to GCCC Farmer's Market , 68 E Pike St, Canonsburg PA 15317.

**EARLY BIRD SPECIAL for tent vendors will be \$150.00.00 FOR ENTIRE SEASON IF APPLICATION IS RECEIVED BY MARCH 30<sup>TH</sup>. EARLY BIRD SPECIAL FOR FOOD TRUCKS WILL BE \$25.00 DISCOUNT DEPENDING ON TYPE OF FOOD TRUCK LISTED ON PAGE 2.**

Farmer's Market will be open every Tuesday from 3-7pm beginning June 4th through September 10th.

Set-up begins at 2:00 all vendors must be ready to open by 2:45pm.

Clean up is the responsibility of the vendor.

**Application fee is NON REFUNDABLE.**

Any questions please contact Roly at 724-288-0720 or Lonnie at 724-745-1812.

Signature:

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## Canonsburg Farmer's Market

### 2024 Guidelines

**Our purpose: We organized this farmer's market for these reasons:**

- To create new income opportunities for area growers, producers and crafters.
- To offer consumers high-quality farm-fresh products and local craft work at a convenient location.
- To build and strengthen connections within our community.

**Dates:** Every Tuesday, June 04<sup>th</sup> through September 10<sup>th</sup>.

**Location:** St. Patrick Church parking lot. 317 West Pike St, Canonsburg PA 15317

**Hours:** 3:00- 7:00 pm

**Vendors will be accepted on a first come first serve basis. We get several requests for duplicate vendors but we will try to only have one vendor per product type.**

**Setup:**

Vendors need to arrive no later than 2:00pm, must be set up by 2:45 and ready for business by 3:00. Vendors arriving late need to contact Roly at 724-288-0720, Lonnie at 724-745-1812. Being late can cause safety issues for other vendors as well as consumers.

**Tent Vendor fee:**

Vendors will be charged per vending space requested. One space is approximately 10x10. Vendor fee is \$175.00 for entire season **(CHECK AND PROOF OF INSURANCE MUST BE SUBMITTED WITH APPLICATION OR APPLICATION WILL NOT BE ACCEPTED)** If more space is requested by vendor an additional \$50.00 will be required. Insurance must accompany application and must have the GCCC Farmer's Market listed as additional insurance. Tent vendors needing a space larger than 10x10 will need to pay the additional \$50.00 fee.

**Guest Vendor fee:**

We will be accepting guest vendors on a weekly basis. The fee for weekly spots will be \$30.00 each week **(CHECK AND PROOF OF INSURANCE MUST BE SUBMITTED WITH APPLICATION OR APPLICATION WILL NOT BE ACCEPTED)** All requirements as the above tent vendors will apply as well as all guidelines detailed in the application.

**Food Truck Vendors:**

Food trucks that need to stay hooked up to vehicles will be charged \$200.00. Food trucks that are self-contained will be charged \$175.00. We are trying to save space by not having vehicles with trailers in food truck area. **(CHECK AND PROOF OF INSURANCE MUST BE SUBMITTED WITH APPLICATION OR APPLICATION WILL NOT BE ACCEPTED.)**

**Tents/Canopy:**

Vendors are **required to bring their own tent and tables**. We do not have shade and it does get extremely hot in the summer. **Vendors must provide weights to hold down their umbrella, canopy, or tents**. Weights are the most effective method to secure a tent or canopy in high winds. Recommended weight amount is at least 40lbs. Once you have your assigned spot, we will not be making changes unless we must fill in spots.

**Weather:**

The Market will not be canceled due to rain. The Market will only close for severe threatening weather.

**Attendance:**

Vendors are expected to come the entire season. Vendors are **required** to stay until the market closes at 7:00pm. Vendors are asked **NOT** to tear down early unless of an emergency. If a vendor leaves early we will ask them to not return, it causes safety issues when vendors leave early. Vendors are required to be out of the market site no later than 8:00pm and **they are required to clean up their area and remove any garbage**. If a vendor does not attend the entire year, they will not be asked to return the following year. If a vendor is absent more than 4 weeks throughout the season, we will fill their spot with a waiting vendor that wants to join.

**Parking:**

Vendors are required to move vehicles once their area is set up. There are ample parking spaces provided at St. Patrick Church. Exceptions will be made for vendors who need to use their vehicles for their products, if possible. Once a space is assigned to you that will be your spot for the entire year.

**Covenant Not to Sue:**

The undersigned Vendor agrees not to institute any action or suit of law or in equity against St. Patrick Church, the Market staff, or the volunteers and employees of the Church, as a result of operation under the agreement. The Vendor will not aid in the institution or prosecution of any claim for damages, cost, loss of service, expenses, or compensation for, or on account of any damage, loss or injury to person or property as a result of operation under this agreement.

**We will do everything possible to not have any duplicate vendors, but on occasion some vendors may have an item or two that is duplicated throughout the market. We ask that you do not duplicate someones main item.** We have had very successful years and we are looking forward to another great year. We cannot make this huge

success without your dedication. We have some wonderful vendors and are looking to grow with more.

Vendor name  
(please print) \_\_\_\_\_

Vendor agreement  
(signature) \_\_\_\_\_

If you know any vendor that would be interested in joining us, please have them call us.

If you have any questions or suggestions, please don't hesitate to call Roly or Lonnie.